

TIGH A'CHOMAINN CAMPHILL LIMITED

**REGISTERED CHARITY NUMBER SC003220
COMPANY NUMBER SC103792**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

**MESTON REID & CO
CHARTERED ACCOUNTANTS
12 CARDEN PLACE
ABERDEEN
AB10 1UR**

TIGH A'CHOMAINN CAMPHILL LIMITED

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TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2020

The Trustees present their report and financial statements for the year ended 31 March 2020.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

Objectives and activities

The principle activity of the charity is to make provision of a residential environment to adults who find it difficult, because of learning or physical disabilities, to adapt themselves to the routine and responsibilities of working life.

The charity's aim is to support and assist adults with additional needs in exploring their personal potential and their limitations so that they may find purpose, direction and a sense of fulfilment in their lives.

Co-worker members of the community worked throughout the year without salary, receiving only their board and lodgings and an allowance towards their own expenses and those of their families.

The charity makes provision for co-workers who are active in the Camphill movement but do not provide direct support to adults with additional support needs.

The charity has continued to work with its core purpose:

- To create a home together
- To build meaningful inclusion
- To support and care for each other (health and wellbeing)
- To care for the environment
- To support each others personal development through learning and meaningful work
- To maintain our interest in and develop our relationships with other Camphill Communities and related organisations.

To achieve this we actively work with our Guiding Vision Statement:

- Endeavour to work out of the principles of Anthroposophy
- Motivate and support development
- Provide stability and a supportive home
- Offer time to listen and respond
- Work to ensure that all feel involved
- Enable through encouragement
- Respect rights and responsible decision making

Our theme for the year will be:

- Building new relationships

Our focus for the year will be:

- Communication - Implement our communication strategy.
- Security - Improve our resilience planning; reduce our exposure to single points of failure; enhance our relationships with like minded organisations.
- Governance - strengthening our governance processes; broaden the expertise on our board through the recruitment of new members.

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Achievements and performance

Performance

- Tigh a'Chomainn successfully supported residents to maintain their quality of life despite the disruption caused by Covid-19.
- Successfully extended and enhanced our service during the Covid-19 crisis to provide meaningful work and day activities to the individuals we support.
- Developed and implemented a risk register to aid corporate governance.
- Identified a requirement for an additional board member with financial experience and started the recruitment process.
- Worked on updating our articles of association.
- Worked on planning for Brexit together with partners at Camphill Scotland. This included providing responses and making requests to politicians at Holyrood and Westminster.
- Employed an additional senior co-worker to strengthen our Co-worker team in line with our development plan.
- We supported two individuals to move on to independent living in a sheltered housing scheme in Aberdeen.
- We supported one individual to move into Tigh a'Chomainn after a successful trial visit.
- We have been providing ongoing advice and guidance to the family of an individual who wishes to move to TAC.
- We have improved our IT infrastructure so that we are able to meet the needs of a larger co-worker team.
- Successfully raised funds to build a greenhouse and bicycle storage. Built the greenhouse.
- Successfully raised funds to go towards the purchase of an Electric Vehicle and the removal of a diesel vehicle from our fleet.
- Began the process of greening our vehicle fleet with the purchase of a Nissan Leaf and the removal of a diesel car.
- At 01/08/2020 we have a vacancy.

For more information on our response to covid-19 please see: <https://camphilltac.org.uk/index.php/corona-virus-response/>

Financial

Tigh a'Chomainn operates an efficient business to support our charitable activities.

We do this by:

Managing our costs well. Thereby bringing good value to the charity, those we support, and our funders.

We work proactively to understand future developments and challenges in the sector and to manage our business accordingly.

Our business planning has enabled us to make progress on the revaluation of our fees and to bring our fees closer to a true reflection of the value of our service.

During the financial we have continued to develop and document our internal management processes.

During the year the focus of our spending has been on the provision of the service, the support of those providing the service, the renovating and maintenance of the fabric of our buildings and the management of Covid-19.

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Financial impact of Covid-19

Throughout the crisis Tigh a'Chomainn has provided an emergency enhanced service to the individuals we support. This includes structured day activities, leisure activities and a tuck shop. To date the direct financial impact of Covid-19 has been mitigated by our staffing arrangements but this is unsustainable in the medium term. This means that additional costs have been less than they might have been and all costs have been born from within existing budgets. However, as there has been no day services provided, in this extraordinary pandemic, Tigh a'Chomainn Co-workers have had to provide additional service hours. Should the situation regarding access to work opportunities remain as it is (ie day services remain closed) Tigh a'Chomainn will need to start operating its own service provision and there will be costs associated with this. We are in the process of renegotiating our fee basis in order to recognise this.

Tigh a'Chomainn made an application to Aberdeen city to recover additional service costs (Emergency funding as provided for by the Scottish Government) for the 10 week period from the 23 March to the 31 of May. Additional costs relate: additional support hours provided, PPE, office costs.

We were also unable to progress with filling our vacancy and have asked for this to be included in the emergency funding from Aberdeen city.

Additional there are some small costs associated with the Tuck Shop.

The management team are confident that we remain a going concern, continue to provide a good quality service, are forward buying PPE, and are planning day service costs into the fee negotiations with funders.

Immigration

Trustees remain deeply concerned by the current immigration environment on the long term viability of our vocational volunteer co-worker model. We have taken steps to work with partners including Camphill Scotland to understand and mitigate the potential impact. Similarly we are restructuring our fees to reflect a potential move away from the VVC model.

Fundraising

In line with our funding strategy Tigh a'Chomainn Camphill sought to identify value added activities for which third party grant funding would be the most effective delivery mechanism. We identified our Urban Green Agenda as the best fit for achieving added value and approached the National Lottery Awards for All (Scotland) scheme and Vattenfall Community Fund (Aberdeen) for funding. The Tigh a'Chomainn Camphill Urban Green Agenda seeks to support our environmental ethos by reducing Tigh a'Chomainn's impact on the environment. Tigh a'Chomainn Camphill residents, co-workers and trustees would like to thank both National Lottery Awards for All scheme and Vattenfall Community Fund for their support.

The projects that were funded are:

Green house and bike shed. The aim of this project was to enhance our community capacity to bring people together through growing food while providing a meaningful connection between the food that we eat (nutrition) and the act of gardening. We also sought to improve our facilities for bike storage to encourage cycling as a leisure and transport option within our community.

Award 4 All grant: £9,967

Electric vehicle fleet. The aim of this project is to move our vehicle fleet to one powered by electric energy rather than diesel. The Vattenfall Unlock Our Futures fund provided part funding towards the purchase of an electric vehicle.

Vattenfall Unlock Our Futures: £10,000

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

We support

Ten residents placed by four Scottish Local authorities

Four elder individuals through our affordable housing provision and as part of our Community.

We continue to offer a strong care provision that focusses on the keys to life, namely:

A Healthy Life, Choice and Control, Independence, Active Citizenship

We continue to offer good value to local authorities placing with us with our distinctive model of care. This was evidenced by the Quality Assessments research commissioned by Camphill Scotland which showed that:

- Parents and carers may be reassured that scrutiny by the Care Inspectorate shows the Camphill Communities to be offering services of the highest quality nationally.
- The Care and Support provided by the Communities are very good.
- The distinctive Environments, Staffing and Leadership models of the Communities underpin this quality of service and are sector leading

(<https://www.camphillscotland.org.uk/wp-content/uploads/2017/04/QGradings-parents-digital.pdf>)

Tigh a'Chomainn received very good and excellent quality gradings from the Care Inspectorate at our most recent inspection.

We are continuing to build on our development planning, the aim being to provide a mix of accommodation options in the future both to our existing residents and new residents.

Tigh a'Chomainn has an informal waiting list.

Creating a home together

During the year we have celebrated birthdays and seasonal festivals as a Community.

Individuals have been supported to explore their interests eg going to the cinema, going to town and going on holiday.

We continue to work with Social Pedagogy to develop our professional practice.

A meaningful working life

Tigh a'Chomainn supports individuals to attend day placements across a range of options. This is always led by the individuals concerned and funded directly by the placing authority. This year we have engaged with the following providers:

The Seed Box, A Horticultural and Outdoor Therapy Centre situated on Deeside (<http://www.theseedbox.org.uk>)

Foxlane Garden Centre, Foxlane was set up to provide an alternative provision for individuals whose needs were not being met in traditional day service provision.

(<http://www.fox-lane.net>)

Newton Dee (A Camphill Community), offers a home, meaningful work and opportunities for personal development to adults with learning disabilities and other special needs.

(<https://www.camphillscotland.org.uk/community/newton-dee/>)

Training

Tigh a'Chomainn recognises and supports the Scottish Government in its endeavours to build a well trained social care workforce. All co-workers at Tigh a'Chomainn engage with on going training and skills development. This includes taking part in designing and leading the Discovering Camphill course (a national course offered across the Scottish region), and practical courses such as first aid, food hygiene and fire safety.

We have inducted a new senior Co-worker into post. Two Co-workers have started SVQs to enable their registration with the SSSC as senior Co-workers.

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Financial review

The surplus for the year on unrestricted funds was £18,904 (2019 - £72,928) with a restricted funds surplus of £2,401 (2019 - £9,967). Total income decreased during the year from £392,656 to £374,008. Expenditure increased from £309,761 to £352,703.

The Trustees continue to monitor costs closely and believe that fee rates for 2020/21 should be sufficient to enable the charity to continue to operate successfully, on a full occupancy basis.

The charity does not formally set aside funds in financial statements other than the general fund but the Trustees are aware of asset replacement requirements and has informally allocated funds within the general fund to cover such requirements.

Tigh A'Chomainn is an essential part of the care sector in the Aberdeen area. Therefore, it is considered prudent to maintain a reserve fund with the following principles:

- After basic operational costs have been met any surplus is put into the reserve fund. This fund is unrestricted and can be spent in any way in which Tigh A'Chomainn sees fit. It is also referred to as the 'general' fund.
- A reserve fund is a core element of the contemporary Tigh A'Chomainn financial model in order that where there is a funding shortfall the fund can facilitate continued operation, adjust to changing circumstances and, where necessary, facilitate the orderly winding up of the charity. This includes, the cost of leaving packages for staff and funds to cover any remaining debts.
- Level: 6 months target and in accordance with public interest. As authorised by the council of management. (In Scotland, charities have, on average, around eleven months of reserves. SCVO Sector Stats 2014 p.12).
- Surplus: in the case where the reserve fund is in excess of the target level, these funds shall be used to improve the service provided and for the betterment of the charity as a whole, in accordance with the objectives of Tigh A'Chomainn.

In principle, the reserve fund is not to be used to cover a shortfall in fee income. Exceptionally, however, where the fee income shortfall is temporary and the deficit will be recovered, use of the reserve fund may be authorised by the Trustees.

The charity is financed by local authorities purchasing places for their residents. The charity faces the same uncertainties as other services providers, in relation to demand for its services and levels of funding from year to year. However, the charity is a well-established service with a good reputation, and there are presently no grounds for concern in relation to the continuation of funding.

The charity does not participate in any formal fundraising activities other than securing residential placements.

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place, where possible, to mitigate the charity's exposure to major risks and identify and deal with any new risks as they appear.

Arrangements are in place for the management of health and safety and the amelioration of potential risks. There were no significant accidents or incidents during the year.

During 2019, the Board of Trustees committed to support the further development of Tigh A'Chomainn Camphill Limited in order to grow and sustain the long term objectives of the Community. This included purchasing a flat for the use of the Tigh A'Chomainn Camphill Community in June 2019.

The Community continues planning to increase its ability to support individuals in their own tenancies by identifying suitable properties and working partners.

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Structure, governance and management

The charity is a company limited by guarantee, governed by its Memorandum and Articles of Association and recognised as a charity by the Office of the Scottish Charity Regulator in accordance with the provisions of The Charities and Trustee Investment (Scotland) Act 2005. In accordance with the Memorandum of Association, every member is liable to contribute a sum of £1 in the event of the company being wound up.

As set out in the Articles of Association, the Trustees may appoint further members up to a maximum of 20 as and when it is desired.

Tigh A' Chomainn Camphill Limited aims to operate a Trustee Board of between 6 and 12 members. Our recruitment process starts by identifying areas of expertise that we wish to work with. We will then look to identify individuals to approach. We may do this through our existing networks or through a specialist agency. Suitable candidates are asked to submit a brief resume, are invited to an informal meeting with the management group and chair of the Board of Trustees and if both parties agree then an invitation is extended to attend a suitable Trustee meeting as a guest. Potential appointees will be asked to attend a minimum of two Trustee meetings. A vote is held after the final meeting. All existing board members are consulted on their view as to suitability.

The Trustees, under delegation from the directors, meet at least bimonthly to administer the charity.

The following are connected to the charity through their association within the Camphill movement:

- Beannachar Limited, Banchory Devenick
- Camphill Medical Practice Limited, Bielside
- Camphill (Rudolf Steiner) Estates Limited, Bielside
- Camphill Rudolf Steiner Schools Limited, Bielside
- Camphill Scotland, Edinburgh
- Camphill Social Fund Limited, Peterculter
- Newton Dee Camphill Community Limited, Bielside
- Simeon Care for the Elderly Limited, Bielside

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Reference and administrative information

Charity name	Tigh A'Chomainn Camphill Limited
Charity number	SC003220
Company number	SC103792
Secretary	Brodies Secretarial Services Limited
Principal address	4 Craighton Crescent Peterculter Aberdeenshire AB14 0SB

Registered office

Brodies LLP, Solicitors, 31-33 Union Grove, Aberdeen, AB10 6SD

Auditors

Meston Reid & Co, 12 Carden Place, Aberdeen, AB10 1UR

Bankers

The Royal Bank of Scotland plc, 78 Union Street, Aberdeen, AB10 1HH

Solicitors

Brodies LLP, Brodies House, 31-33 Union Grove, Aberdeen, AB10 6SD

Trustees

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

L Alfred

M Alfred

A Bennet

R Leggett

T Marx

S Newbatt

(Resigned 3 July 2019)

M Swerling

A Thomson

Funds held as custodian trustee

The charity acts as a custodian trustee in instances where residents need assistance with their finances. Money is distributed to residents in line with agreed terms. At the year end the charity held funds of £30,262 (2019 - £34,337) on behalf of residents in its capacity as custodian trustee.

TIGH A'CHOMAINN CAMPHILL LIMITED

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

Statement of trustees' responsibilities

The Trustees, who are also the directors of Tigh A'Chomainn Camphill Limited for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

In accordance with section 485 of the Companies Act a resolution will be submitted to the annual general meeting proposing the reappointment of Meston Reid & Co as auditors.

Disclosure of information to auditor

Each of the Trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

A Thomson

Trustee

11 September 2020



TIGH A'CHOMAINN CAMPHILL LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF TIGH A'CHOMAINN CAMPHILL LIMITED

Opinion

We have audited the financial statements of Tigh A'Chomainn Camphill Limited (the 'charity') for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

TIGH A'CHOMAINN CAMPHILL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF TIGH A'CHOMAINN CAMPHILL LIMITED

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' Report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of Trustees

As explained more fully in the statement of trustees' responsibilities, the Trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under Chapter 3 of Part 16 of the Companies Act 2006 and section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

TIGH A'CHOMAINN CAMPHILL LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF TIGH A'CHOMAINN CAMPHILL LIMITED

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charity's trustees, as a body, in accordance with regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body, and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**William Anderson BA CA (Senior Statutory Auditor)
for and on behalf of Meston Reid & Co**

**Chartered Accountants
Statutory Auditor
12 Carden Place
Aberdeen
AB10 1UR**

11 September 2020

TIGH A'CHOMAINN CAMPHILL LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2020

Current financial year

		Unrestricted funds general 2020 £	Unrestricted funds designated 2020 £	Restricted funds 2020 £	Total 2020 £	Total 2019 £
	Notes					
Income and endowments from:						
Donations and legacies	3	-	-	10,000	10,000	11,497
Charitable activities	4	358,574	-	-	358,574	374,737
Other income	5	5,434	-	-	5,434	6,422
Total income		<u>364,008</u>	<u>-</u>	<u>10,000</u>	<u>374,008</u>	<u>392,656</u>
Expenditure on:						
Costs of charitable activities	6	<u>345,104</u>	<u>-</u>	<u>7,599</u>	<u>352,703</u>	<u>309,761</u>
Net incoming resources before transfers		18,904	-	2,401	21,305	82,895
Gross transfers between funds		<u>11,400</u>	<u>(11,400)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net income for the year/ Net movement in funds		30,304	(11,400)	2,401	21,305	82,895
Fund balances at 1 April 2019		<u>270,717</u>	<u>15,124</u>	<u>9,967</u>	<u>295,808</u>	<u>212,913</u>
Fund balances at 31 March 2020		<u><u>301,021</u></u>	<u><u>3,724</u></u>	<u><u>12,368</u></u>	<u><u>317,113</u></u>	<u><u>295,808</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

TIGH A'CHOMAINN CAMPHILL LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2020

Prior financial year		Unrestricted funds general 2019 £	Unrestricted funds designated 2019 £	Restricted funds 2019 £	Total 2019 £
	Notes				
Income and endowments from:					
Donations and legacies	3	1,530	-	9,967	11,497
Charitable activities	4	374,737	-	-	374,737
Other income	5	6,422	-	-	6,422
Total income		382,689	-	9,967	392,656
Expenditure on:					
Costs of charitable activities	6	309,761	-	-	309,761
Material other expenditure		-	-	-	-
Other		-	-	-	-
Net incoming resources before transfers		72,928	-	9,967	82,895
Gross transfers between funds		11,906	(11,906)	-	-
Net income for the year/ Net movement in funds		84,834	(11,906)	9,967	82,895
Fund balances at 1 April 2018		185,883	27,030	-	212,913
Fund balances at 31 March 2019		270,717	15,124	9,967	295,808

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

TIGH A'CHOMAINN CAMPHILL LIMITED

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020		2019	
		£	£	£	£
Fixed assets					
Tangible assets	10		537,252		393,584
Current assets					
Debtors	11	42,958		35,051	
Cash at bank and in hand		93,031		126,464	
		<u>135,989</u>		<u>161,515</u>	
Creditors: amounts falling due within one year	13	<u>(43,776)</u>		<u>(27,545)</u>	
Net current assets			<u>92,213</u>		<u>133,970</u>
Total assets less current liabilities			<u>629,465</u>		<u>527,554</u>
Creditors: amounts falling due after more than one year	14		<u>(312,352)</u>		<u>(231,746)</u>
Net assets			<u><u>317,113</u></u>		<u><u>295,808</u></u>
Income funds					
Restricted funds	16		12,368		9,967
Unrestricted funds:					
Designated funds	17	3,724		15,124	
General unrestricted funds		<u>301,021</u>		<u>270,717</u>	
			<u>304,745</u>		<u>285,841</u>
			<u><u>317,113</u></u>		<u><u>295,808</u></u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 11 September 2020

A Thomson
Trustee

Company Registration No. SC103792



TIGH A'CHOMAINN CAMPHILL LIMITED**STATEMENT OF CASH FLOWS****FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	2020 £	£	2019 £	£
Cash flows from operating activities					
Cash generated from operations	22		46,529		85,450
Investing activities					
Purchase of tangible fixed assets		(162,747)		(351,669)	
Net cash used in investing activities			(162,747)		(351,669)
Financing activities					
Proceeds of new bank loans		85,177		238,000	
Repayment of bank loans		(2,392)		(1,522)	
Net cash generated from financing activities			82,785		236,478
Net decrease in cash and cash equivalents			(33,433)		(29,741)
Cash and cash equivalents at beginning of year			126,464		156,205
Cash and cash equivalents at end of year			93,031		126,464

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

Company information

Tigh A'Chomainn Camphill Limited is a private company limited by guarantee in the UK, incorporated in Scotland. The registered office is Brodies LLP, Solicitors, 31-33 Union Grove, Aberdeen, AB10 6SD.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes as detailed in note 17 to the financial statements.

Restricted funds are subject to restrictions on their expenditure as detailed in note 16 to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these financial statements.

Income from charitable activities represents fees, contributions, grants and rent received and are attributable to the charity's principal activity. Such income is recognised when receivable.

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Costs of charitable expenditure comprises the costs associated with the charity's principal activities and are accounted for when payable. It also includes support costs which represent the staffing and associated costs of supporting and monitoring the operations programmes for which the charity is responsible. In addition, governance costs which represent expenditure associated with meeting the constitutional and statutory requirements of the charity, and include accountancy fees and costs linked to the strategic management of the charity, are included in the costs of charitable expenditure.

All costs are allocated between the expenditure categories of the SOFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset when it is complete or in use at the year end over its expected useful life, as follows:

Land and buildings	Over 50 years
Tenants improvements	over the period of the lease
Plant and machinery	20% straight line
Motor vehicles	25% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

All other fixed assets are written off in the year of purchase.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

1 Accounting policies**(Continued)****Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general	Restricted funds	Total	Unrestricted funds general	Restricted funds	Total
	2020	2020	2020	2019	2019	2019
	£	£	£	£	£	£
Donations and gifts	-	-	-	30	-	30
Grant income	-	-	-	-	9,967	9,967
Grant income - car	-	10,000	10,000	-	-	-
Other	-	-	-	1,500	-	1,500
	<u>-</u>	<u>10,000</u>	<u>10,000</u>	<u>1,530</u>	<u>9,967</u>	<u>11,497</u>
	=====	=====	=====	=====	=====	=====

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

4 Charitable activities

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
Services provided	348,184	-	348,184	363,928	-	363,928
Rent receivable	10,390	-	10,390	10,809	-	10,809
	<u>358,574</u>	<u>-</u>	<u>358,574</u>	<u>374,737</u>	<u>-</u>	<u>374,737</u>

5 Other income

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
Social Fund contributions	5,434	-	5,434	6,422	-	6,422
	<u>5,434</u>	<u>-</u>	<u>5,434</u>	<u>6,422</u>	<u>-</u>	<u>6,422</u>

6 Costs of charitable activities

	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £	Unrestricted funds general 2019 £	Restricted funds 2019 £	Total 2019 £
Depreciation and impairment	17,118	1,961	19,079	8,522	-	8,522
Co-worker costs	70,585	-	70,585	56,069	-	56,069
Property costs	106,251	-	106,251	119,633	-	119,633
Supplies and services	63,651	-	63,651	59,981	-	59,981
Transport costs	9,369	-	9,369	13,504	-	13,504
Office support costs	24,051	-	24,051	9,334	-	9,334
Legal and professional fees	9,548	-	9,548	5,307	-	5,307
Accountancy fees	1,320	-	1,320	1,200	-	1,200
Other costs	43,211	5,638	48,849	36,211	-	36,211
	<u>345,104</u>	<u>7,599</u>	<u>352,703</u>	<u>309,761</u>	<u>-</u>	<u>309,761</u>

Legal and professional fees includes audit fees of £5,640 (2019 - £5,460) and fees paid to the auditor for non-audit services of £1,320 (2019 - £1,200).

7 Trustees

The Trustees, who are directors for Companies Act purposes, comprise both resident and non-resident members. The resident members are co-workers who live and work within Tigh A'Chomainn Camphill Limited. Co-workers are provided with living accommodation and daily essentials by the charity. The co-workers live with the residents and all purchasing is done centrally. It is therefore not possible to put a valuation of the specific cost of providing co-workers with accommodation and associated services. The resident members of the Board of Trustees receive no remuneration from the charity. Non-resident members are not paid any remuneration or expenses for attending Trustees meetings.

Two trustees were reimbursed a total of £778 in respect of travel expenses.

The number of Trustees for whom retirement benefits are accruing under these schemes amounted to 2 (2019 - 2).

The charity has made contributions to Trustees' stakeholder pension schemes on behalf of T Marx and M Swerling amounting to £2,523 (2019 - £2,523) and £2,523 (2019 - £2,503) respectively.

8 Employees

Number of employees

The average monthly number of employees during the year was:

	2020	2019
	Number	Number
	2	-
	<u>2</u>	<u>-</u>

Members of the community have worked throughout the year without salary, receiving only their board and lodgings and an allowance towards their own expenses and those of their families.

9 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

10 Tangible fixed assets

	Land and buildings £	Tenants improvements £	Plant and machinery £	Motor vehicles £	Total £
Cost					
At 1 April 2019	349,211	39,091	3,708	29,675	421,685
Additions	132,352	-	4,195	26,200	162,747
At 31 March 2020	481,563	39,091	7,903	55,875	584,432
Depreciation and impairment					
At 1 April 2019	2,282	2,792	1,564	21,463	28,101
Depreciation charged in the year	9,190	2,792	1,223	5,874	19,079
At 31 March 2020	11,472	5,584	2,787	27,337	47,180
Carrying amount					
At 31 March 2020	470,091	33,507	5,116	28,538	537,252
At 31 March 2019	346,929	36,299	2,144	8,212	393,584

Included in motor vehicles is an electric car purchased for £26,200 during the year. The car was partly funded by a restricted donation therefore is a restricted asset.

11 Debtors

	2020 £	2019 £
Amounts falling due within one year:		
Trade debtors	36,118	24,110
Other debtors	1,552	3,858
Prepayments and accrued income	5,288	7,083
	42,958	35,051

12 Loans and overdrafts

	2020 £	2019 £
Bank loans	319,263	236,478
Payable within one year	6,911	4,732
Payable after one year	312,352	231,746

The bank loans are both secured by a standard security in favour of Tridos Bank over both of the properties owned by the charity.

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

13 Creditors: amounts falling due within one year

	Notes	2020 £	2019 £
Bank loans	12	6,911	4,732
Other taxation and social security		181	-
Trade creditors		30,189	15,307
Other creditors		855	-
Accruals and deferred income		5,640	7,506
		<u>43,776</u>	<u>27,545</u>

14 Creditors: amounts falling due after more than one year

	Notes	2020 £	2019 £
Bank loans	12	312,352	231,746
		<u>312,352</u>	<u>231,746</u>

15 Limited liability

The charity is incorporated as a company limited by guarantee having no share capital and, in accordance with the Memorandum of Association, every member is liable to contribute a sum of £1 in the event of the charity being wound up. At 31 March 2020 there were 7 members.

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			Balance at 31 March 2020 £
	Balance at 1 April 2018 £	Incoming resources £	Resources expended £	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	
Garden fund	-	9,967	-	9,967	-	(6,147)	3,820
Car fund	-	-	-	-	10,000	(1,452)	8,548
	<u>-</u>	<u>9,967</u>	<u>-</u>	<u>9,967</u>	<u>10,000</u>	<u>(7,599)</u>	<u>12,368</u>

The Garden fund represents a grant from Awards for All Scotland to be used for the development of the garden.

The Car fund represents a grant from Vattenfall Unlock our Future Fund to be used for the purchase of an electric vehicle.

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2018	Transfers	Balance at 1 April 2019	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Car fund	10,324	4,800	15,124	(11,400)	3,724
Repairs and replacements fund	16,706	(16,706)	-	-	-
	<u>27,030</u>	<u>(11,906)</u>	<u>15,124</u>	<u>(11,400)</u>	<u>3,724</u>

The Car fund represents funds to purchase a new motor vehicle when the need should arise.

The Repairs and replacements fund represented funds set aside for the purpose of future anticipated fabric expenditure. This fund has now been classified as undesignated and transferred to the general unrestricted fund.

TIGH A'CHOMAINN CAMPHILL LIMITED

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2020**

18 Analysis of net assets between funds	Unrestricted funds		Designated funds		Restricted funds		Total Unrestricted funds		Designated funds		Restricted funds		Total	
	2020	£	2020	£	2020	£	2019	£	2019	£	2019	£	2019	£
Fund balances at 31 March 2020 are represented by:														
Tangible assets	528,704		-		8,548		393,584		-		-		393,584	
Current assets/(liabilities)	84,669		3,724		3,820		108,879		15,124		9,967		133,970	
Long term liabilities	(312,352)		-		-		(231,746)		-		-		(231,746)	
	301,021		3,724		12,368		270,717		15,124		9,967		295,808	

TIGH A'CHOMAINN CAMPHILL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2020

19 Operating lease commitments

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2020 £	2019 £
In over five years	621,921	627,900

20 Inter company guarantee

There was an unlimited inter company guarantee between Tigh A'Chomainn Limited and the following companies: Beannachar Limited, Camphill Medical Practice Limited, Camphill (Rudolf Steiner) Estates Limited, Camphill Rudolf Steiner Schools Limited and Simeon Care for the Elderly Limited. This ceased on 30 June 2019.

21 Auditors' Ethical Standards

The relevant circumstances requiring disclosure in accordance with the requirements of APB Ethical Standard - Provisions Available for Small Entities are that, in common with many charities of our size and nature we use our auditors to assist with the preparation of the financial statements.

22 Cash generated from operations

	2020 £	2019 £
Surplus for the year	21,305	82,895
Adjustments for:		
Depreciation and impairment of tangible fixed assets	19,079	8,522
Movements in working capital:		
(Increase) in debtors	(7,907)	(1,005)
Increase/(decrease) in creditors	14,052	(4,962)
Cash generated from operations	46,529	85,450

23 Analysis of changes in net (debt)/funds

	At 1 April 2019 £	Cash flows £	At 31 March 2020 £
Cash at bank and in hand	126,464	(33,433)	93,031
Loans falling due within one year	(4,732)	(2,179)	(6,911)
Loans falling due after more than one year	(231,746)	(80,606)	(312,352)
	<u>(110,014)</u>	<u>(116,218)</u>	<u>(226,232)</u>

